



OFFICERS AND DIRECTORS

Tracy Barber
Director & President

Kevin Hendershot
Director & Vice President

Niloufer Pasha
Director & Vice President

Brenda Bao
Director & Treasurer

Todd Josifovski
Director & Co-Treasurer

Crystal Chialtas
Director & Secretary

Eliza-Daniela Ghinea
Director

Douglas Alderman
Director

Nela Martins
Director

Mary Topping-Keenan
Ex-Officio Director

Daniel Hasznos
Ex-Officio Director

Linda Bugaziyanos
Ex-Officio Director

Registered Charity #85619
1549 RR0001

JUNE BOARD MEETING MINUTES

Meeting time & location	June 7, 2019, 6:00 p.m. - CCAA
Directors present:	Tracy Barber, Kevin Hendershot, Niloufer Pasha, Todd Josikovski, Crystal Chialtas, Eliza-Daniela Ghinea, Douglas Alderman, Nela Martins, Linda Bugaziyanos, Mary Topping-Keenan & Daniel Hasznos
Regrets:	Brenda Bao
Guests:	Vincent Valeri & Raymond Sanborn
Minutes taken by:	Crystal Chialtas

Meeting called to order: **6:02 pm.**

1. APPROVAL OF MAY 2019 MINUTES – 6:05 pm

- Tracy asked the board to review the May 2019 minutes
- Niloufer moved motion to approve May 2019 minutes; Kevin seconded. – All in Favour – Approved.

2. JUNE FUNDING - 6:09 pm

- Tracy asked everyone to review the list of items requested by all departments.
- Niloufer provided an update on the donations and cash-flow since last meeting.

Approximately \$17,800.00 in the bank plus \$2,500.00 of cheques to be deposited. Total of: \$20,300.00

- There was a brief discussion on the items requested by Theatre, Band, Visual Arts, Tech and Other departments such as Library, Geography, Math and other Elementary classes:

Theatre Department Requested:	Cost:
8 Mic Stands	\$732.15
1 Road Case (for mics/ stands)	\$968.75
2 Portable Dmx Dimmer	\$465.54
1 Mic Case (Locked Storage)	\$270.07
Total amount for items requested:	\$2,436.51

Mic stands, Road Case, Mic Case are approved.

Total amount for the approved items: \$1,970.97

Visual Arts Department Requested:	Cost:
28 Portable Donkeys	\$8,500.00
Total amount for items requested:	\$8,500.00

15-16 Portable Donkeys are approved

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Maximum of \$5,000.00

Donkeys will replace the Desks with Easels, but the visual arts department will keep some desks with Easels.

Students will not share the donkeys, there are still desks and easels to use.

Band Department Requested:

1 Full size Marimba	Cost:
Less unused December Funds	\$5,537.00
Total:	-\$2,880.35
	\$2,656.65

Marimba Approved

Total amount approved: \$2,656.65

Marimba is currently on hold and was advised that the price is \$4,900.00 (plus tax)

Tech Department Requested:

2 Canon EOS Rebel T7o	Cost:
2 Canon LP E-17 Battery Pack	\$2,206.44
2 32GB memory cards	\$182.81
2 OBX Rode Videomic	\$60.48
2 Manfotfo Aluminum Tripod	\$398.84
2 OBX Wacom Tablets	\$535.37
	\$874.60

Total: \$4,258.54

All items listed approved, unless there's shortage of funds; then at least one set to be purchased.

Total amount approved: \$4,258.54

Classroom Library

100 books?	Cost:
	\$2,000.00
Total amount for items requested:	\$2,000.00

Total amount approved: \$0.00

Book drive: a list of books needed will be provided and will ask the grade 12 students. If book drive is not successful Friends will consider providing some funds in the fall.

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DVDs – Geography & Business Course
3
Total amount for items requested: \$55.94

Total amount approved: \$55.94

Document & Regular Projectors (Math)
Total amount for items requested: \$800.00

***2 Document Projectors approved by Friends
Total amount approved: \$600.00***

School will cover the regular projector.

Laptops & Speakers (Elementary)
4 items requested
Total amount for items requested: \$1916.60

***2 Approved
Total amount approved: \$958.30***

- On a side note, we are looking for the bill for the Mirror Head units in the amount of \$2,034.00 – We have not received it.
- A Cheque for \$15,000.00 will be issued to the school – funds to be used for the purchased of approved items (along with unused balance in the school account from December)
- Friends will leave \$5,000.00 in the account to help in September 2019.
- In December we are not going to keep the same amount, Tracy says maybe \$2,500.00. (this allows for emergency)
- Niloufer motion to approve providing funds of \$15,000 to CCAA, Tracy seconded; everyone approved.

**3. PLAQUE REPORT: - 6:35 pm
Doug provided an update**

- 21 plaques were replaced;
- There were late comers for orders but the order was placed and at the fabricators by the 24th of May.



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- Everyone was contacted and 2 didn't confirm.
- May 29, 2019 came into the office
- Have to be installed by graduation.
- In the summer, Doug will have a list as there are some missing.
- Doug will make a seat map for the theatre. Eliza will give the colour scheme.
- Niloufer asked if we can plan and build a structured approach to the plaque program in 2019-2020 school year (e.g. 2 deadlines during the year, etc.)

4. WEBSITE UPDATE – 6:40 pm Update from Eliza

- Eliza asked for photos so we can update the website

5. CORPORATE DONATION UPDATE – 6:43 pm Update from KEVIN

- Nestle responded; they said "No", we asked if they would consider donating for the breakfast club, Kevin says he will ask.
- Mary gave us a brief info on the Breakfast Club: Angel foundation and Breakfast club provides the kids at school morning snacks such as yogurts, etc. Ms. Mann and Mrs. Gandza are the main organizers and any students are allowed to have it.
- Nela says that Costco has promised Nela support for next year (might be a card)
- \$50.00 card from Winners will be used for next years events.

6. OTHER BUSINESS – 6:50 pm

- Todd has to write some cheques; Tracy, Brenda, Kevin and Todd have to go the bank to add Kevin and Todd to the account and remove some old directors.

Meeting Adjourned at 6:55 p.m.