



OFFICERS AND DIRECTORS

December 2020 BOARD MEETING MINUTES

Kevin Hendershot
Director & President

Nela Martins
Director & Vice President

Todd Josifovski
Director & Co-Treasurer

Crystal Chialtas
Director & Secretary

Eliza-Daniela Ghinea
Director

Douglas Alderman
Director

Katharina Mertens - Tropper
Director

Raluca Magdas
Director

Tony Cornacchia
Director

Mary Topping-Keenan
Ex-Officio Member

Ray Sanborn
Ex-Officio Member

Donna Marie Baratta
Ex-Officio Member

Linda Bugaziyanos
Ex-Officio Member

**Registered Charity #85619
1549 RR0001**

Meeting time & location	CCAA– December 8th, 2020
Directors present:	Kevin Hendershot, Nela Martins, Doug Alderman, Todd Josifovski, Tony Cornacchia, Raymond Sanborn, Crystal Chialtas, Donna Marie Baratta, Raluca Magdas, Mary Topping-Keenan; Eliza-Daniela Ghinea: Katharina Mertens-Tronneri
Regrets:	
Guests:	Hailey - CSPC Parent
Minutes taken by:	Raluca Magdas

Meeting called to order: **8:05p.m.**

1. MISSION & ROLE Review: 8:07 PM (Kevin)

- Nov Meeting virtual approval has been provided by Tony/Crystal;
- Thank you Message from Kevin to all Members;

2. SCHOOL UPDATE: 8:10 p.m. (Mary)

- No major changes were reported;
- Virtual Concert for Music area scheduled for December 15th and 17th; invitations sent out on Dec 7th with links for citizens to attend;
- Drama event scheduled for Jan 21st 2021;
- Dance art department event under discussion for 2021;
- CCAA embracing challenges for students coming from areas with Covid cases concentration (5 cases reported in total as of Dec 8th);

3. TREASURERS REPORT - 8:12 p.m. (Todd)

- Year-to-Date Budget (Dec 8th) \$13,409.75
- November Opening Balance \$13,331.25
- November Deposits \$19.30
- November Closing Balance \$13,350.55
- CRA 2020 filing – 1 extra form outstanding ; 2021 moving to electronic version;
- \$2500 underway to transfer funds from CSPC to Friends;
- AGM meeting for Jan 26h – master list to be provided for people who donated in 2020;
- Todd to prepare list from Canada Helps with donations ;



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4. PLAQUE REPORT – 8:20 p.m. (Doug & Tony)

- New orders sent out for manufacture;

5. WEBSITE REPORT 8.25 p.m. (Eliza)

- October and November minutes sent out to Eliza for updating the website;
- Updates of map of plaque ;
- Wix.com email;

6. Social Media 8.30 p.m. (Katarina)

- AGM meeting Jan 26th advertised on FB and Instagram
- 2019 Christmas Concert only recording available - Mary to discuss with Ms. Anton;
- List of alumni to reach out (Kevin & Mary to approve);

7. DONATION GOALS –No updates

OTHER Business – 8:35 p.m. (All)

- AGM form sent out by Nela (6-9 members and 3 ExOfficio); spots available for parents /alumni;
- Conditions required for President position – previously role as Secretary/Treasurer ;
- Importance of each role mentioned during meeting;
- Website position to pass it on for next board meeting;
- \$7106 spent on last expenses(\$4606 from Friends and \$2500 from CSPC , ideally to keep a balance of \$5000; Email to be sent out to Dorothy and Cc Mary/Donna Marie for record of these 2 cheques/receipts;
- Acceptance letters to include Friends information to be sent out during 1st/2nd week of Jan 2021;

Meeting adjourned at 9.04 pm.

Next meeting scheduled for Jan 26th 2021!

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